



Vishwakarma Institute of Information Technology

Department of Engineering and Applied Sciences

Report on External Academic Audit 2019-2020

Date of External Audit: 10/01/2020

Auditor:

[1] Dr. C.V. Tomy
Professor in Physics
IITB, Mumbai

Schedule of Audit:

Sr. No.	Timing	Activity
1	10.30 am to 11.30 am	Presentations by HOD and course coordinators
2	11.30 am to 12.15 pm	Visit to Labs
3	12.15 pm to 1.00 pm	Interaction with faculty members
4	1.00 pm to 1.30 pm	Lunch
5	1.30 pm to 2.00 pm	Interaction with students
6	2.00 pm to 3.30 pm	Visit to central examination department
7	3.30 pm to 4.30 pm	Verification of Files and Documents and Report Writing
8	4.30 pm to 5.00pm	Closing meeting

Observations:

Auditor appreciated Project Based Learning (PBL) implemented even in the first year of engineering. He further commented as very dedicated faculty, doing research with the given facility as strength of the department

He had interaction with faculty and students of first year having thorough discussion on academic and administrative processes followed in the department and getting feedback from the stake holders.

Curriculum development, Curriculum transaction processes were verified.

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He further added valuable suggestions such as involvement of senior students in PBL, students mentoring. He also suggested sending each faculty outside VIIT campus for attending a conference/training/other work, at least once in three years to broaden the outlook and better dissemination of teaching and research.

He pointed out that handling the first year students is the most difficult part of the undergraduate education. All the faculty are doing their best and further they should be given an opportunity to do collaborative work. Institute should provide more research facilities.

He suggested that all first year students should undergo 15 minutes counseling session for getting feedback and evaluating them for future course revamp.

Auditor visited to central examination department and audited examination process and the quality of question papers. He suggested that there should be moderation of question paper among the three paper setters in order to avoid error if any.





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Audit ended with a very positive impact.