## Vishwakarma Institute of Information Technology, Pune

Form No. APF 1.1 Revision No. 01

## **Institutional Calendar**

Date: 13/07/2018

Academic Year : 2020-21; Semester: II Date : 22-10-2020

Month →	Dec-20		Jan-21		Feb-21		Mar-21		Apr-21		May-21	
DATES	Planned Activity	Implementation status	Planned Activity	Implementation status	Planned Activity	Implementation status	Planned Activity	Implementation status	Planned Activity	Implementation status	Planned Activity	Implementation status
1			ERP Registration, CDP, Lab Equipment Maintenance				In-Semester Examination				Maharashtra Din	
2			HoD Meeting		Academic Monitoring		In-Semester Examination, Academic Monitoring		Academic Monitoring		Sunday	
3			Sunday				In-Semester Examination		IQAC Meeting		OR/PR/SCE Exam, Academic Monitoring	
4			Commencement of Teaching				In-Semester Examination		Sunday		OR/PR/SCE Exam	
5							In-Semester Examination		FTR #2		OR/PR/SCE Exam	
6	Sunday				IQAC Meeting		In-Semester Examination, IQAC Meeting		FTR #2		OR/PR/SCE Exam	
7					Sunday		Sunday		FTR #2		OR/PR/SCE Exam	
8							Dead Stock Verification				OR/PR/SCE Exam, HoD Meeting	
9			IQAC Meeting				Dead Stock Verification		HoD Meeting		Sunday	
10			Sunday				Dead Stock Verification		Academic Board Meeting		End Semester Examination	
11									Sunday		End Semester Examination	

Month →	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	
12						End Semester Examination	
13	Sunday			BoS Meeting HoD Meeting	Gudhipadwa	End Semester Examination	
14			Sunday	Sunday	Dr. Babasaheb Ambedkar Jayanti	End Semester Examination	
15			Faculty Feedback #1			End Semester Examination, IQAC Meeting	
16		HoD Meeting	Faculty Feedback #1			Sunday	
17		Sunday	Faculty Feedback #1		IQAC Meeting	BoM Meeting	
18					Sunday		
19			Chhatrapati Shivaji Maharaj Jayanti				
20	Sunday		IQAC Meeting	IQAC Meeting			
21			Sunday	Sunday	Faculty Feedback #2		
22			FTR #1		Faculty Feedback #2, Provisional Defaulters List		
23		IQAC Meeting	FTR #1		Faculty Feedback #2, Provisional Defaulters List	Sunday	
24		Sunday	FTR #1		HoD Meeting		
25			ISO Internal Audit		Sunday		

Month	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	
26		Republic Day	ISO Internal Audit		Course End Survey		
27	Sunday		Parents Meet HoD Meeting	HoD Meeting	Course End Survey		
28	ERP Registration, CDP, Lab Equipment Maintenance		Sunday	Sunday	Final Defaulter List		
29	ERP Registration, CDP, Lab Equipment Maintenance			Dhulivandan	Final Defaulter List		
	ERP Registration, CDP, Lab Equipment Maintenance	HoD Meeting			Conclusion of Teaching, IQAC Meeting	Sunday	
	ERP Registration, CDP, Lab Equipment Maintenance	Sunday					

## Notes:

- This Institute calendar is applicable for Second year, third year & final year BTech and Second year MTech program.
- CDP: Course Development Program [All Faculty Members Teaching a particular Course and/or that 'vertical' complete detailed teaching plan of all Units of theory Course (syllabus) including Practical/ Tutorial work and their Evaluation/ Assessment, site/ industrial visits, expert/ guest lecture, etc. as applicable]
- HoD: Heads of Department, IQAC: Internal Quality Assurance Cell, T&P: Training and Placement, IAB: Industry Advisory Board, DAB: Department Advisory Board, MRC: Management Review Committee, BoE: Board of Examination, BoS: Board of Subjects, BoM: Board of Management
- OR: Orals, PR: Practical, SCE: Skill and Competency Evaluation, FTR: Formal Technical Review (The Institute reserves the rights to make changes in the Calendar in case of unavoidable circumstances. Students are therefore advised to see the notice boards, Institute Web-site; and messages on their official WhatsApp Group as well as e-mail for updates)

Sd/-Mr. Prashant Anerao Institutional Time Table Coordinator Sd/-Dr. Abhijit Chitre Associate Dean Academics Sd/-Dr. Satish Chinchanikar Dean Academics Sd/-Dr. Vivek Deshpande Director