

## Institutional Calendar

Academic Year : 2020-21; Semester: I

Date : 18-06-2020

Month →	Jun-20		Jul-20		Aug-20		Sep-20		Oct-20		Nov-20		Dec-20	
	Planned Activity	Implementation status	Planned Activity	Implementation status	Planned Activity	Implementation status	Planned Activity	Implementation status	Planned Activity	Implementation status	Planned Activity	Implementation status	Planned Activity	Implementation status
1			Directors Meeting with Students		HoD Meeting						Sunday		Course End Survey	
2			Parents Meet #1 HoD Meeting with Students		Sunday		Lab. Sessions Start (Phase-I)		Gandhi Jayanti		Academic Monitoring		Course End Survey	
3			Departmental Meeting with Students		Commencement of Teaching				IQAC Meeting				Final Defaulter List	
4			IQAC Meeting				Academic Monitoring		Sunday				Final Defaulter List	
5			Sunday				VIT Foundation Day, IQAC Meeting		Academic Monitoring				Conclusion of Teaching, HoD Meeting	
6			Induction Program		MRC Meeting		Sunday						Sunday	
7	Sunday		Induction Program				Faculty Feedback #1				HoD Meeting		OR/PR/SCE Exam, Academic Monitoring	
8			Induction Program		IQAC Meeting		Faculty Feedback #1				Sunday		OR/PR/SCE Exam	
9			Induction Program		Sunday		Faculty Feedback #1						OR/PR/SCE Exam	
10			Induction Program				Faculty Feedback #1		Lab. Sessions End (Phase-I), HoD Meeting				OR/PR/SCE Exam	
11			HoD Meeting				Faculty Feedback #1		Sunday				OR/PR/SCE Exam	
12			Sunday				HoD Meeting		In-Semester Examination		IQAC Meeting		OR/PR/SCE Exam, IQAC Meeting	
13			Orientation program, Bridge courses				Sunday		In-Semester Examination				Sunday	

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14	Sunday	Orientation program, Bridge courses	HoD Meeting		In-Semester Examination		End Semester Examination
15	CDP	Orientation program, Bridge courses	Independence Day		In-Semester Examination	Sunday	End Semester Examination
16	CDP	Orientation program, Bridge courses	Sunday		In-Semester Examination, IQAC Meeting		End Semester Examination
17	CDP	Orientation program, Bridge courses			In-Semester Examination, IAB & DAB Meeting		End Semester Examination
18	CDP	IQAC Meeting			Sunday		End Semester Examination
19	CDP	Sunday		IQAC Meeting	Lab. Sessions Start (Phase-II)		End Semester Examination, HoD Meeting
20		T&P Sessions, Audit Courses, Value Addition Prog.		Sunday			Sunday
21	Sunday	T&P Sessions, Audit Courses, Value Addition Prog.				HoD Meeting	MRC Meeting
22	CDP, Lab. Equipment Maintenance	T&P Sessions, Audit Courses, Value Addition Prog.	IQAC Meeting			Sunday	
23	CDP, Lab. Equipment Maintenance	T&P Sessions, Audit Courses, Value Addition Prog.	Sunday			Faculty Feedback #2, Provisional Defaulters List	
24	CDP, Lab. Equipment Maintenance	T&P Sessions, Audit Courses, Value Addition Prog.	FTR #1		HoD Meeting	Faculty Feedback #2, Provisional Defaulters List	
25	CDP, Lab. Equipment Maintenance	<b>Board of Governors Meeting</b>	FTR #1		Sunday	Faculty Feedback #2, Parents Meet #2	
26	CDP, Lab. Equipment Maintenance	Sunday		HoD Meeting		Faculty Feedback #2, Parents Meet #2	
27	HoD Meeting	T&P Sessions, Alumni Interaction, CV Writing Workshop		Sunday		Faculty Feedback #2, Parents Meet #2	Sunday
28	Sunday	T&P Sessions, Alumni Interaction, CV Writing Workshop		Internal Quality Audit	FTR #2	Lab. Sessions End (Phase-II), IQAC Meeting	
29	CDP, Lab. Equipment Maintenance	T&P Sessions, Alumni Interaction, CV Writing Workshop	HoD Meeting	Internal Quality Audit	FTR #2	Sunday	

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30	CDP, Lab. Equipment Maintenance		T&P Sessions, Alumni Interaction, CV Writing Workshop		Sunday		Formation of Student Council Internal Quality Audit		FTR #2					
31			T&P Sessions, Alumni Interaction, CV Writing Workshop						IQAC Meeting					

Notes:  
 • This Institute calendar is applicable for Second year, third year & final year BTech and Second year MTech program.

- CDP: Course Development Program [All Faculty Members Teaching a particular Course and/or that 'vertical' complete detailed teaching plan of all Units of theory Course (syllabus) including Practical/ Tutorial work and their Evaluation/ Assessment, site/ industrial visits, expert/ guest lecture, etc. as applicable]
- HoD: Heads of Department, IQAC: Internal Quality Assurance Cell, T&P: Training and Placement, IAB: Industry Advisory Board, DAB: Department Advisory Board, MRC: Management Review Committee
- OR: Orals, PR: Practical, SCE: Skill and Competency Evaluation, FTR: Formal Technical Review

*(The Institute reserves the rights to make changes in the Calendar in case of unavoidable circumstances. Students are therefore advised to see the notice boards, Institute Web-site; and messages on their official WhatsApp Group as well as e-mail for updates)*

Sd/-  
 Mr. Prashant Anerao  
 Institutional Time Table Coordinator

Sd/-  
 Dr. Abhijit Chitre  
 Associate Dean Academics

Sd/-  
 Dr. Satish Chinchankar  
 Dean Academics

Sd/-  
 Dr. Vivek Deshpande  
 Director