

**Bansilal Ramnath Agarwal Charitable Trust's  
Vishwakarma Institute of Information Technology, Pune**

Ref : VI-K/Gen/2018-19/

Date : 24/08/2018

**IQAC Meeting Notice**

All the members are requested to attend the IQAC meeting as per following details.


**Date: 28/08/2018**

**Time: 10.30 am**

**Venue: Director Office**

**Agenda:**

1. Overview of IQAC meetings and action on points discussed in previous IQAC meeting
2. External Academic Audit to be planned in first semester of A.Y. 2018-19
3. Sports facility requirements for improvement
4. NBA requirements for TEIR-I institutes
5. NAAC requirements for TEIR-I institutes

  
Dr. (Mrs.) S. V. Patil  
IQAC coordinator

To,

1. Director
2. All Deans
3. All HODs
4. T&P coordinator
5. Librarian
6. Head – System Dept.
7. Director of Physical Edu.
8. Institute NBA coordinator
9. Institute NAAC coordinator
10. Parent representative
11. Alumni representative
12. Industry representative
13. Student Representative

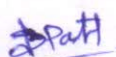
Bansilal Ramnath Agarwal Charitable Trust's  
Vishwakarma Institute of Information Technology, Pune


**Minutes of IQAC-Meeting held on 28/08/2018**

**Date: 11/09/2018**

Sr. No.	Agenda point	Details of discussions & conclusion	Responsibility
01.	Overview of IQAC meetings and action on points discussed in previous IQAC meetings	<ul style="list-style-type: none"> <li>Cabins from IQAC office are removed</li> <li>Automated admission process and student section work – In process. It is proposed to start E-payment for collecting miscellaneous charges.</li> </ul>	Dean administration
		<ul style="list-style-type: none"> <li>It has been decided to form a student's committee to address the problems related CC, canteen, housekeeping etc. Minimum six students will be there in the committee. Responsibility assigned to Student representative – Ms. Tejaswini Khataavkar</li> </ul>	
		Justification for non-inclusion 'Python' and 'R' in FY. B.Tech. syllabus has been submitted by Dr. S. R. Sakhare to IQAC.	--
02.	External Academic Audit to be planned in first semester of A.Y. 2018-19	Dean Academics discussed regarding plan for external academic audit, which is planned is second week of September 2018. The audit may be for two days and committee may include three external experts.	Dean Academics
03.	Sports facility requirements for improvement	<ul style="list-style-type: none"> <li>Director of Physical education discussed regarding facilities provided by the sports department as per the students' demands such as replacement of old equipment with new one and improvement in other facilities required for supporting the various sports activities.</li> <li>Students' representative has also conveyed the satisfactory fulfilment of sports facilities required by the students.</li> <li>It has been decided to carry the selection process of students for various sports to be</li> </ul>	Director of Physical education

		<p>conducted on Saturdays and Sundays to avoid disturbance to academic activities.</p> <ul style="list-style-type: none"> <li>Gym facility may be provided in Hostel.</li> </ul>	
04.	NBA requirements for TIER-I institutes	<ul style="list-style-type: none"> <li>Institute NBA coordinator presented the NBA requirements for TIER-I institutes, which mainly consists of – passing out of minimum two batches under autonomy, 60% admissions should be full, SRF = 1:25 min., greater than 20% faculty having Ph.D. degree and placement of students &gt; 40%.</li> <li>Criteria wise requirements were also discussed for deciding further line of action.</li> </ul>	Dr. Tushar Jadhav – Institute NBA coordinator
05.	NAAC requirements for TIER-I institutes	<ul style="list-style-type: none"> <li>Institute NAAC coordinator presented the NACA requirements for TIER-I institutes, which mainly focuses on curriculum development, offering value added courses supporting placements.</li> <li>Criteria wise requirements were also discussed for deciding further line of action.</li> </ul>	Prof. A. V. Chitre - Institute NAAC coordinator

  
Dr. (Mrs.) S. V. Patil  
IQAC Coordinator

  
Dr. Bilavari S. Karkare  
Director

**DIRECTOR**  
Vishwakarma Institute of  
Information Technology  
Pune 411048.

