

**BansilalRamnathAgarwal Charitable Trust's  
Vishwakarma Institute of Information Technology, Pune**

Ref : VI-K/Gen/2019-20/

Date : 02/03/2020

**IQAC Meeting Notice**

All the members are requested to attend the Meeting as per following details.

**Date: 03/03/2020**

**Time: 10.30am**

**Venue: IQAC Office**

**Agenda:**

1. NBA Pre-qualifier – TIER-I
2. Revisit of Institute Vision & Mission
3. Formation of PEOs and PSOs
4. Formation of Dept. Program Assessment and Quality Improvement Committee.
- 5.



**Dr. (Mrs.) S. V. Patil**  
**IQAC coordinator**

To,

1. Director
2. All HODs
3. All Deans



Bansilal Ramnath Agarwal Charitable Trust's  
**Vishwakarma Institute of Information Technology, Pune.**  
(An Autonomous Institute Affiliated to Savitribai Phule Pune University)  
NAAC Accredited with 'A' Grade, ISO 9001:2015 Certified Institute

Form No.: CPF 8.2  
Rev. No- 0  
Dt. 1/03/2018

Date: 05/03/2020

**Minutes of IQAC Meeting held on 03<sup>rd</sup> March 2020**

Sr. No.	Agenda point	Details of discussions & conclusion	Action Plan (Responsibility & Target Date)	Follow Up (status/ remarks)
01	NBA Pre-qualifier – TIER-I	All the departmental heads are requested to prepare NBA SAR report and present it.	Departmental Presentations of the NBA SAR will be scheduled in the next month	--
02	Revisit of Institute Vision & Mission	Institute Vision statement revised.	The revised Institute vision statement is forwarded to management for approval.	--
03	Formation of PEOs and PSOs	It is decided at present not to change the PEOs and PSOs	--	--
04	Formation of Dept. Program Assessment and Quality Improvement Committee	It was discussed that there is no need to prepare Dept. Program Assessment and QIP committee. The functions of this will be monitored by DAB and PAC committee	--	--

**Meeting attended by:**

1. Director
2. All Deans
3. Associate Dean Academics
4. Associate Dean Quality

**Dr. (Mrs.) S. V. Patil**  
IQAC coordinator

**Dr. Vivek S. Deshpande**  
Director