

**BansilalRamnathAgarwal Charitable Trust's
Vishwakarma Institute of Information Technology, Pune**

Ref : VI-K/Gen/2019-20/

Date : 09/01/2020

IQAC Meeting Notice

All the members are requested to attend the Meeting as per following details.

Date: 10/01/2020

Time: 01.00pm

Venue: IQAC Office

Agenda:

1. Final verification of data for submission of AQAR



Dr. (Mrs.) S. V. Patil
IQAC coordinator

To,

1. Director
2. All HODs
3. All Deans



Bansilal Ramnath Agarwal Charitable Trust's
Vishwakarma Institute of Information Technology, Pune.
(An Autonomous Institute Affiliated to Savitribai Phule Pune University)
NAAC Accredited with 'A' Grade, ISO 9001:2015 Certified Institute

Form No.: CPF 8.2
Rev. No- 0
Dt. 1/03/2018

Date: 15/01/2020

Minutes of IQAC Meeting held on 10th January 2020

Sr. No.	Agenda point	Details of discussions & conclusion	Action Plan (Responsibility & Target Date)	Follow Up (status/ remarks)
01	Final verification of data for submission of AQAR	Dean Quality presented the final AQAR for academic year 2018-19 to the heads, Deans and Director for final approval for submission	The suggested changes to be done in the AQAR and to be finally submitted before 31 st Jan 2020	AQAR submitted in Jan 2020

Meeting attended by:

1. Director
2. All Deans
3. Associate Dean Academics
4. Associate Dean Quality

Signature of the Dean Quality

Signature of the Director