

**Bansilal Ramnath Agarwal Charitable Trust's
Vishwakarma Institute of Information Technology, Pune**

Ref : VI-K/Gen/2019-20/

Date : 08/12/2020

IQAC Meeting Notice

All the members are requested to attend the IQAC meeting as per following details.

Date: 10/12/2020

Time: 02.00 pm

Venue: Online mode

Agenda:

1. NAAC AQAR Submission
2. NIRF Data Analysis



Dr. Y.H.Dandawate
Dean Quality

To,

1. Director
2. All Deans
3. All HODs
4. Head – System Dept.





Bansilal Ramnath Agarwal Charitable Trust's
Vishwakarma Institute of Information Technology, Pune.
(An Autonomous Institute Affiliated to Savitribai Phule Pune University)
NAAC Accredited with 'A' Grade, ISO 9001:2015 Certified Institute

Form No.: CPF 8.2
Rev. No- 0
Dt. 1/03/2018

Date: 14/12/2020

Minutes of IQAC Meeting held on 10th December 2020

Sr. No.	Agenda point	Details of discussions & conclusion	Action Plan (Responsibility & Target Date)	Follow Up (status/ remarks)
01	NBA Planning	NBA SAR preparation	All Head of Departments to complete SAR by end of Dec 2020 and present the NBA score in MRC meeting	--
02	NAAC AQAR Preparation	Dean QA discussed the criteria wise data required for NAAC AQAR.	NAAC AQAR to be prepared and submit in by end of Jan 2021	--

Meeting attended by:

1. Director
2. All Deans
3. Associate Dean Academics
4. Associate Dean Quality
5. NAAC criteria In charges

Signature of the Dean QA



Signature of the Director