Bansilal Ramnath Agarwal Charitable Trust's
Vishwakarma Institute of Information
Technology, Pune

Ref : VI-K/Gen/2021-22/   Date : 01/04/2022

IQAC Meeting Notice

All the members are requested to attend the IQAC meeting as per following details.

Date: 05/04/2022   **Time: 02.00 pm**   **Venue: IQAC Cell**

Agenda:

1. Review of last minutes of IQAC Meeting
2. Academic Monitoring
3. NBA Accreditation
4. Course end survey and Faculty Feedback
5. Any other points

Dr. Y.H.Dandawate
Dean Quality

To,

1. Director
2. All Deans
3. All HODs
4. Head – System Dept.

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Vishwakarma Institute of Information Technology, Pune.

(An Autonomous Institute Affiliated to Savitribai Phule Pune University)
NAAC Accredited with 'A' Grade, ISO 9001:2015 Certified Institute

Form No.: CPF 8.2
Rev. No- 0
Dt. 1/03/2018

**Minutes of IQAC Meeting held
on 5th April 2022**

Date: 05/04/2022

Sr. No.	Agenda point	Details of discussions & conclusion	Action Plan (Responsibility & Target Date)	Follow Up (status/ remarks)
01	Report about Placement cell activity	Dean Industry briefed about placements done till August 21	--	--
02	Academic monitoring	Dean Academics informed all heads to take Academics monitoring and submit it.	--	
03	NBA Accreditation	Dean QnA informed that SAR will be submitted by 23th April	Criteria updations will be done by 8th April. Criteria 9 and 10 will be presented by Dean QA	Final of SAR presentation will be done on 21st April from 1pm to 5pm.
04	Course end survey and Faculty Feedback	Dean QnA informed Heads to conduct Course End Survey and also informed that Faculty Feedback will be enabled in last week of April	All Heads are requested to inform faculty to conduct Course end survey	
05	Any other points	Hansa will be done after SAR 26th April Started preparation on times survey		

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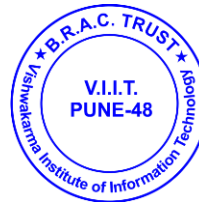NAAC Accredited with 'A' Grade, ISO 9001:2015 Certified Institute

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Meeting attended by:
1. Director
2. All Deans
3. Associate Dean Academics
4. Associate Dean Quality

Signature of the Dean QA

Signature of the Director

Vishwakarma Institute of Information Technology

Attendance

Sr. No.	Name	Particular	Sign
1.	Prof. (Dr.) V. S. Deshpande	Director	
2.	Dr. B. S. Sule	Management Representative	
3.	Prof. (Dr.) Y. H. Dandawate	Dean Quality Assurance	
4.	Mr. Anand Khandekar	Industry Representative	*(signed)*
5.	Prof. (Dr.) S. S. Chinchanikar	Dean Academics	
6.	Prof. (Dr.) P. B. Kulkarni	Dean Administration/ Parent Representative	
7.	Prof. (Dr.) R. S. Talware	Dean Research & Development	
8.	Prof. (Dr.) A. P. Kulkarni	Dean Industry-Institute Interaction Cell/ Teacher Representative	*(signed)*
9.	Dr. (Ms.) J. V. Bagade	Dean Students Affair	
10.	Prof. (Dr.) M. S. Karyakarte	Dean Finance/ Teacher Representative	
11.	Prof. (Dr.) T. R. Jadhav	Controller of Examinations	*(signed)*
12.	Prof. (Dr.) S. V. Kulkarni	HOD, E&TC Engg./ Teacher Representative	
13.	Prof. (Dr.) S. R. Sakhare	HOD, Computer Engg. / Teacher Representative	*(signed)*
14.	Prof. (Dr.) P. R. Futane	HOD, 1.1.1 Teacher Representative	*(signed)*
15.	Dr. (Mrs.) S. V. Patil	HOD, Civil Engg. / Teacher Representative	
16.	Prof. (Dr.) D. N. Kamble	HOD, Mech. Engg. / Teacher Representative	*(signed)*
17.	Prof. (Dr.) V. A. Patil	HOD, E&AS / Teacher Representative	*(signed)*
18.	Mr. M. S. Kurulekar	Registrar	
19.	Mr. V. B. Kate-Deshmukh	T&P coordinator	
20.	Ms. S. M. Jamkar	Librarian	*(signed)*
21.	Mr. N. V. Phatangare	Director Physical Education	*(signed)*
22.	Mr. S. B. Tatale	Alumni Representative	
23.	Mr. Akhilesh Deshpande	Student Representative	
24.	Mrs. S. K. Habbu	Associate Dean Quality/ Teacher Representative	*(signed)*