

**Bansilal Ramnath Agarwal Charitable Trust's  
Vishwakarma Institute of Information Technology, Pune**

Ref : VI-K/Gen/2021-22/

Date : 12/08/2021

**IQAC Meeting Notice**

All the members are requested to attend the IQAC meeting as per following details.

**Date: 17/08/2021**

**Time: 02.00 pm**

**Venue: I Q A C C e l l**

**Agenda:**

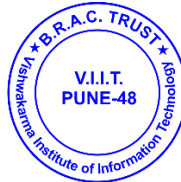
1. Review of last minutes of IQAC Meeting
2. Academic Monitoring
3. Question bank audit for first 3 units



**Dr. Y.H.Dandawate**  
**Dean Quality**

To,

1. Director
2. All Deans
3. All HODs
4. Head – System Dept.





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**Vishwakarma Institute of Information Technology, Pune.**  
(An Autonomous Institute Affiliated to Savitribai Phule Pune University)  
NAAC Accredited with 'A' Grade, ISO 9001:2015 Certified Institute

Form No.: CPF 8.2  
Rev. No- 0  
Dt. 1/03/2018

Date: 19/08/2021

**Minutes of IQAC Meeting held on 17th August 2021**

Sr. No.	Agenda point	Details of discussions & conclusion	Action Plan (Responsibility & Target Date)	Follow Up (status/ remarks)
01	Review of last meeting	Performance Appraisal finalized for AY 21-22 based on suggestions by Deans	Performance appraisal sent to management for approval.	
02	Academic Monitoring	Dean Academics informed all Heads to fill academic monitoring sheet in coming week	To be completed by 05 <sup>th</sup> Sept.	Status to be observed on 5 <sup>th</sup> September
03	Question bank audit for first 3 units	Dean QA informed Dean, Exam to conduct question bank audit for first 3 units	Dean Exam will appoint one internal committee for the same.	



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**Meeting attended by:**

- 1. Director**
- 2. All Deans**
- 3. Associate Dean Academics**
- 4. Associate Dean Quality**

**Signature of the Dean QA**

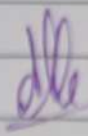
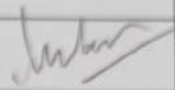
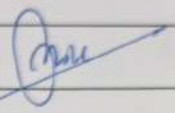
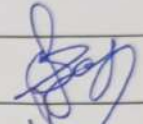
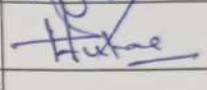
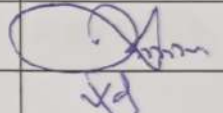

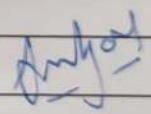
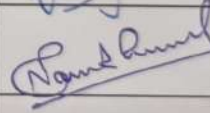
**Signature of the Director**



# Vishwakarma Institute of Information Technology

Ref: VI-Est/2020-21/

## Attendance

Sr. No.	Name	Particular	Sign
1.	Prof. (Dr.) V. S. Deshpande	Director	
2.	Dr. B. S. Sule	Management Representative	
3.	Prof. (Dr.) Y. H. Dandawate	Dean Quality Assurance	
4.	Mr. Anand Khandekar	Industry Representative	
5.	Prof. (Dr.) S. S. Chinchani	Dean Academics	
6.	Prof. (Dr.) P. B. Kulkarni	Dean Administration/ Parent Representative	
7.	Prof. (Dr.) R. S. Talware	Dean Research & Development	
8.	Prof. (Dr.) A. P. Kulkarni	Dean Industry-Institute Interaction Cell/ Teacher Representative	
9.	Dr. (Ms.) J. V. Bagade	Dean Students Affair	
10.	Prof. (Dr.) M. S. Karyakarte	Dean Finance/ Teacher Representative	
11.	Prof. (Dr.) T. R. Jadhav	Controller of Examinations	
12.	Prof. (Dr.) S. V. Kulkarni	HOD, E&TC Engg./ Teacher Representative	
13.	Prof. (Dr.) S. R. Sakhare	HOD, Computer Engg. / Teacher Representative	
14.	Prof. (Dr.) P. R. Futane	HOD, I.I.I Teacher Representative	
15.	Dr. (Mrs.) S. V. Patil	HOD, Civil Engg. / Teacher Representative	
16.	Prof. (Dr.) D. N. Kamble	HOD, Mech. Engg. / Teacher Representative	
17.	Prof. (Dr.) V. A. Patil	HOD, E&AS / Teacher Representative	
18.	Mr. M. S. Kurulekar	Registrar	
19.	Mr. V. B. Kate-Deshmukh	T&P coordinator	
20.	Ms. S. M. Jamkar	Librarian	
21.	Mr. N. V. Phatangare	Director Physical Education	
22.	Mr. S. B. Tatale	Alumni Representative	
23.	Mr. Akhilesh Deshpande	Student Representative	
24.	Mrs. S. K. Habbu	Associate Dean Quality/ Teacher Representative	