

**Bansilal Ramnath Agarwal Charitable Trust's
Vishwakarma Institute of Information
Technology, Pune**

Ref : VI-K/Gen/2021-22/

Date : 01/07/2021

IQAC Meeting Notice

All the members are requested to attend the IQAC meeting as per following details.

Date: 06/07/2021

Time: 02.00 pm

Venue: IQAC Cell

Agenda:

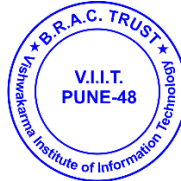
1. Review of last minutes of IQAC Meeting
2. New performance appraisal scheme
3. Discussion of Orientation program and Bridge courses
4. Status of Research Projects, Future Plan.
5. Review of feedback form all stakeholders - student, alumni and employer.
6. Planning of Training and placement activities.
7. Preparation of KPI
8. NIRF results discussion
9. Any other points



Dr. Y.H.Dandawate
Dean Quality

To,

1. Director
2. All Deans
3. All HODs
4. Head – System Dept.





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Form No.: CPF 8.2

Rev. No- 0

Dt. 1/03/2018

Date: 06/07/2021

**Minutes of IQAC Meeting
held on 6th July 2021**

Sr. No.	Agenda point	Details of discussions & conclusion	Action Plan (Responsibility & Target Date)	Follow Up (status/ remarks)
01	Review of last meeting	Performance appraisal is evaluated by Heads and Deans. and the final evaluation by director will be completed by director	Heads are instructed to ask their faculty members to go through the performance appraisal and report about any grievances/complaints to respective heads by 10 th July.	
02	Orientation program and Bridge courses	Dean Academic informed Heads about Orientation program and Bridge courses	Orientation and Bridge courses will be conducted by respective department at department level	--
03	New performance appraisal scheme	Dean QA presented the new performance appraisal for the faculty which is designed as per the requirements of NBA, NAAC and NIRF	Heads are requested to call meeting along with Dean QA, Dean RnD and Dean Academics to inform and suggestions	
04	Status of Research Projects, Future Plan.	Dean RnD briefed about future plans regarding research internship activity.	Research internship process already started.	
05	Review of feedback form all stakeholders - student, parent, alumni and employer.	Review of feedback form all stakeholders - student, parent, alumni and employer is discussed in		



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06	Planning of Training and placement activities	Dean Industry briefed about upcoming training and placement activities.		
07	Preparation of KPI	Dean QA briefed about meeting with Prof Suraj (Harvard University) about his suggestions regarding preparations of KPIs applicable to all faculties , departments and institutions as whole		
08	NIRF results	NIRF details are available , the analysis is made and discussed with management.		
09	Any other points	Dean QA informed all heads and deans about the submission of outlook India survey.		



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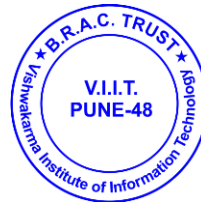
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Meeting attended by:

- 1. Director**
- 2. All Deans**
- 3. Associate Dean Academics**
- 4. Associate Dean Quality**

Signature of the Dean QA

Signature of the Director



Vishwakarma Institute of Information Technology

Ref: VI-Est/2020-21/

Attendance

Sr. No.	Name	Particular	Sign
1.	Prof. (Dr.) V. S. Deshpande	Director	
2.	Dr. B. S. Sule	Management Representative	
3.	Prof. (Dr.) Y. H. Dandawate	Dean Quality Assurance	
4.	Mr. Anand Khandekar	Industry Representative	
5.	Prof. (Dr.) S. S. Chinchani	Dean Academics	
6.	Prof. (Dr.) P. B. Kulkarni	Dean Administration/ Parent Representative	
7.	Prof. (Dr.) R. S. Talware	Dean Research & Development	
8.	Prof. (Dr.) A. P. Kulkarni	Dean Industry-Institute Interaction Cell/ Teacher Representative	
9.	Dr. (Ms.) J. V. Bagade	Dean Students Affair	
10.	Prof. (Dr.) M. S. Karyakarte	Dean Finance/ Teacher Representative	
11.	Prof. (Dr.) T. R. Jadhav	Controller of Examinations	
12.	Prof. (Dr.) S. V. Kulkarni	HOD, E&TC Engg./ Teacher Representative	
13.	Prof. (Dr.) S. R. Sakhare	HOD, Computer Engg. / Teacher Representative	
14.	Prof. (Dr.) P. R. Futane	HOD, I.I.I Teacher Representative	
15.	Dr. (Mrs.) S. V. Patil	HOD, Civil Engg. / Teacher Representative	
16.	Prof. (Dr.) D. N. Kamble	HOD, Mech. Engg. / Teacher Representative	
17.	Prof. (Dr.) V. A. Patil	HOD, E&AS / Teacher Representative	
18.	Mr. M. S. Kurulekar	Registrar	
19.	Mr. V. B. Kate-Deshmukh	T&P coordinator	
20.	Ms. S. M. Jamkar	Librarian	
21.	Mr. N. V. Phatangare	Director Physical Education	
22.	Mr. S. B. Tatale	Alumni Representative	
23.	Mr. Akhilesh Deshpande	Student Representative	
24.	Mrs. S. K. Habbu	Associate Dean Quality/ Teacher Representative	