

**Bansilal Ramnath Agarwal Charitable Trust's
Vishwakarma Institute of Information Technology, Pune**

Ref : VI-K/Gen/2021-22/

Date : 03/06/2021

IQAC Meeting Notice

All the members are requested to attend the IQAC meeting as per following details.

Date: 05/06/2021

Time: 02.00 pm

Venue: I Q A C C e l l

Agenda:

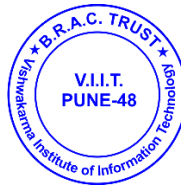
1. Review of last minutes of IQAC Meeting
2. Plan of AY 2021-22 by Deans.
3. AQAR Submission of A.Y.2020-21
4. Lab and Infrastructure Maintenance need to be carried out.
5. Preparation of prequalifier towards extension of NBA accreditation for one year.
6. Performance appraisal



Dr. Y.H.Dandawate
Dean Quality

To,

1. Director
2. All Deans
3. All HODs
4. Head – System Dept.





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Form No.: CPF 8.2
Rev. No- 0
Dt. 1/03/2018

Date: 05/06/21

Minutes of IQAC Meeting held on 05th June 21

Sr. No.	Agenda point	Details of discussions & conclusion	Action Plan (Responsibility & Target Date)	Follow Up (status/ remarks)
01	Plan for AY-2021-22	The institute has to adapt online teaching-learning methodologies in AY 2021-22. In view of guidelines for offline teaching from SPPU, it is discussed that the institute should prepare for offline (classroom) teaching in a phased and planned manner. It is discussed to initiate and conduct more offline activities from AY 2021-22 Sem II.	--	--
02	AQAR Submission of A.Y.2020-21	AQAR discussed in the meeting	AQAR will be submitted in Dec. 21	
03	Lab and Infrastructure Maintenance need to be carried out.	Dean Administration informed all Heads to ask all Lab Assistant to carryout lab and infrastructure Maintenance in view of upcoming semester	Heads are required to do this activity by 15 th June	Follow up will be taken by 10 th June
04	NBA Prequalifier	The NBA accreditation for EnTC, Mechanical, IT and Computer Engg departments is valid upto 30 th June 2021. Dean Quality informed concern Heads that as per discussion with NBA office it	Dean QA will mail Performa of prequalifier which is asked for submission.	



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		is needed to take extension due to Institute has taken autonomy in 2017 and they must go for Tier1 accreditation after passing out of 2 batches which will be in July 22. He also informed that prequalifier need to submit before 30 th July	Heads will present in next IQAC meeting.	
05	Performance Appraisal	Dean QA informed that appraisal is open all faculty must complete process by 18 th June		
06	Performance Appraisal	Dean QA instructed heads and deans to complete evaluation of appraisal by 25 th June	All Heads and Deans will complete it by 25 th June	



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Meeting attended by:

- 1. Director**
- 2. All Deans**
- 3. Associate Dean Academics**
- 4. Associate Dean Quality**

Signature of the Dean QA

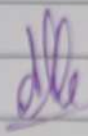
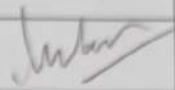
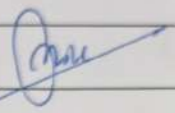
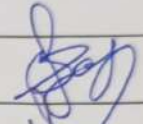
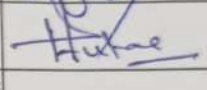
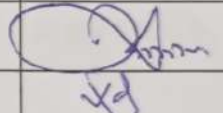

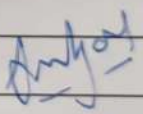
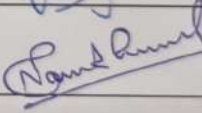
Signature of the Director



Vishwakarma Institute of Information Technology

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Attendance

Sr. No.	Name	Particular	Sign
1.	Prof. (Dr.) V. S. Deshpande	Director	
2.	Dr. B. S. Sule	Management Representative	
3.	Prof. (Dr.) Y. H. Dandawate	Dean Quality Assurance	
4.	Mr. Anand Khandekar	Industry Representative	
5.	Prof. (Dr.) S. S. Chinchani	Dean Academics	
6.	Prof. (Dr.) P. B. Kulkarni	Dean Administration/ Parent Representative	
7.	Prof. (Dr.) R. S. Talware	Dean Research & Development	
8.	Prof. (Dr.) A. P. Kulkarni	Dean Industry-Institute Interaction Cell/ Teacher Representative	
9.	Dr. (Ms.) J. V. Bagade	Dean Students Affair	
10.	Prof. (Dr.) M. S. Karyakarte	Dean Finance/ Teacher Representative	
11.	Prof. (Dr.) T. R. Jadhav	Controller of Examinations	
12.	Prof. (Dr.) S. V. Kulkarni	HOD, E&TC Engg./ Teacher Representative	
13.	Prof. (Dr.) S. R. Sakhare	HOD, Computer Engg. / Teacher Representative	
14.	Prof. (Dr.) P. R. Futane	HOD, I.I.I Teacher Representative	
15.	Dr. (Mrs.) S. V. Patil	HOD, Civil Engg. / Teacher Representative	
16.	Prof. (Dr.) D. N. Kamble	HOD, Mech. Engg. / Teacher Representative	
17.	Prof. (Dr.) V. A. Patil	HOD, E&AS / Teacher Representative	
18.	Mr. M. S. Kurulekar	Registrar	
19.	Mr. V. B. Kate-Deshmukh	T&P coordinator	
20.	Ms. S. M. Jamkar	Librarian	
21.	Mr. N. V. Phatangare	Director Physical Education	
22.	Mr. S. B. Tatale	Alumni Representative	
23.	Mr. Akhilesh Deshpande	Student Representative	
24.	Mrs. S. K. Habbu	Associate Dean Quality/ Teacher Representative	