

**Bansilal Ramnath Agarwal Charitable Trust's
Vishwakarma Institute of Information
Technology, Pune**

Ref : VI-K/Gen/2021-22/

Date : 06/11/2021

IQAC Meeting Notice

All the members are requested to attend the IQAC meeting as per following details.

Date: 09/11/2021

Time: 02.00 pm

Venue: IQAC cell

Agenda:

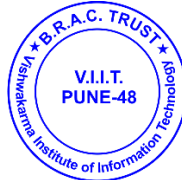
1. Review of last minutes of IQAC Meeting
2. Department Level action plan for academic audit for AY 20-21
3. AQAR submission
4. Second faculty Feedback and Course End survey
5. NBA accreditation
6. Internal audit of Question Papers of ESE



Dr. Y.H.Dandawate
Dean Quality

To,

1. Director
2. All Deans
3. All HODs
4. Head – System Dept.





Bansilal Ramnath Agarwal Charitable Trust's
Vishwakarma Institute of Information Technology, Pune.

(An Autonomous Institute Affiliated to Savitribai Phule Pune University)

MAAC Accredited with 'A' Grade ISO 9001:2015 Certified Institute

Form No.: CPF 8.2

Rev. No- 0

Dt. 1/03/2018

Date: 09/11/2021

**Minutes of IQAC Meeting held
on 9th November 2021**

Sr. No.	Agenda point	Details of discussions & conclusion	Action Plan (Responsibility & Target Date)	Follow Up (status/ remarks)
01	Review of last meeting	Head Mechanical informed about foundation day preparations.		
02	Department Level action plan for academic audit for AY 20-21	Department Level action plan for academic audit discussed by Heads		
03	AQAR submission	Dean QnA briefed about final version of AQAR to be submitted		
04	Second faculty Feedback and Course End survey	Dean QnA informed that second faculty feedback will start in Dec first week and also instructed to conduct course end survey	Heads are supposed to inform all faculty members to take an course end course survey.	
05	NBA Accreditation	Dean QA informed all to submit prequalifier will be submitted from Jan (portal will be open from Jan) so CAY will 21-22.	All Heads are instructed to work on prequalifier as CAY 21-22.	Follow up will be taken by 15th Nov.
06	Internal audit of Question Papers of ESE	Dean QA informed Dean Exam to conduct an internal question paper audit.	The Dean Exam will appoint one internal committee for the same.	



Bansilal Ramnath Agarwal Charitable Trust's
Vishwakarma Institute of Information Technology, Pune.

(An Autonomous Institute Affiliated to Savitribai Phule Pune University)
MAAC Accredited with 'A' Grade ISO 9001:2015 Certified Institute

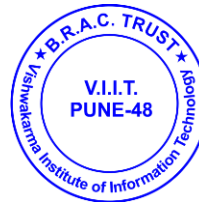
Form No.: CPF 8.2
Rev. No- 0
Dt. 1/03/2018

Meeting attended by:

- 1. Director**
- 2. All Deans**
- 3. Associate Dean Academics**
- 4. Associate Dean Quality**

Signature of the Dean QA

Signature of the Director



Vishwakarma Institute of Information Technology

Ref: VI-Est/2020-21/

Attendance

Sr. No.	Name	Particular	Sign
1.	Prof. (Dr.) V. S. Deshpande	Director	
2.	Dr. B. S. Sule	Management Representative	
3.	Prof. (Dr.) Y. H. Dandawate	Dean Quality Assurance	
4.	Mr. Anand Khandekar	Industry Representative	
5.	Prof. (Dr.) S. S. Chinchani	Dean Academics	
6.	Prof. (Dr.) P. B. Kulkarni	Dean Administration/ Parent Representative	
7.	Prof. (Dr.) R. S. Talware	Dean Research & Development	
8.	Prof. (Dr.) A. P. Kulkarni	Dean Industry-Institute Interaction Cell/ Teacher Representative	
9.	Dr. (Ms.) J. V. Bagade	Dean Students Affair	
10.	Prof. (Dr.) M. S. Karyakarte	Dean Finance/ Teacher Representative	
11.	Prof. (Dr.) T. R. Jadhav	Controller of Examinations	
12.	Prof. (Dr.) S. V. Kulkarni	HOD, E&TC Engg./ Teacher Representative	
13.	Prof. (Dr.) S. R. Sakhare	HOD, Computer Engg. / Teacher Representative	
14.	Prof. (Dr.) P. R. Futane	HOD, I.I.I Teacher Representative	
15.	Dr. (Mrs.) S. V. Patil	HOD, Civil Engg. / Teacher Representative	
16.	Prof. (Dr.) D. N. Kamble	HOD, Mech. Engg. / Teacher Representative	
17.	Prof. (Dr.) V. A. Patil	HOD, E&AS / Teacher Representative	
18.	Mr. M. S. Kurulekar	Registrar	
19.	Mr. V. B. Kate-Deshmukh	T&P coordinator	
20.	Ms. S. M. Jamkar	Librarian	
21.	Mr. N. V. Phatangare	Director Physical Education	
22.	Mr. S. B. Tatale	Alumni Representative	
23.	Mr. Akhilesh Deshpande	Student Representative	
24.	Mrs. S. K. Habbu	Associate Dean Quality/ Teacher Representative	