

**Bansilal Ramnath Agarwal Charitable Trust's
Vishwakarma Institute of Information
Technology, Pune**

Ref : VI-K/Gen/2021-22/

Date : 09/09/2021

IQAC Meeting Notice

All the members are requested to attend the IQAC meeting as per following details.

Date: 11/09/2021

Time: 02.00 pm

Venue: IQAC Cell

Agenda:

1. Review of last minutes of IQAC Meeting
2. NIRF analysis presentation
4. Academic Monitoring
5. Trial Faculty Performance appraisal on ERP
6. Faculty feedback



Dr. Y.H.Dandawate
Dean Quality

To,

1. Director
2. All Deans
3. All HODs
4. Head – System Dept.





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Vishwakarma Institute of Information Technology, Pune.

(An Autonomous Institute Affiliated to Savitribai Phule Pune University)

MAAC Accredited with 'A' Grade ISO 9001:2015 Certified Institute

Form No.: CPF 8.2

Rev. No- 0

Dt. 1/03/2018

Date: 09/09/2021

**Minutes of IQAC Meeting held
on 11th September 2021**

Sr. No.	Agenda point	Details of discussions & conclusion	Action Plan (Responsibility & Target Date)	Follow Up (status/ remarks)
01	Review of last meeting	KPIs received from heads and institution KPIs are submitted to management for approval.		Follow up by 20 th September
02	NIRF analysis presentation	Dean QnA informed that NIRF analysis is presented to management Dean QnA information	Improvement in research publications	
03	Academic Monitoring	Dean Academic instructed Heads to take academic monitoring reports from faculties		
04	Trial Faculty Performance appraisal on ERP	Dean QA informed that in 20-21 has been approved and implemented on erp and asked Heads to assign 2-3 faculty members to fill it.	Heads are requested to 2/3 faculty and asked them to run the trial and observe the working of the same	If any discrepancy found inform erp by 30 th sept,
05	Any other points	Dean QA informed that the Foundation day ceremony will be organized by the Mechanical Dept next month.	Head , Mechanical Dept. asked to do necessary actions	Follow up will be taken by 28th Sept.



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Meeting attended by:

- 1. Director**
- 2. All Deans**
- 3. Associate Dean Academics**
- 4. Associate Dean Quality**

Signature of the Dean QA

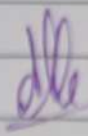
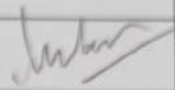
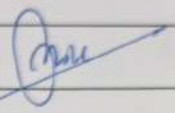
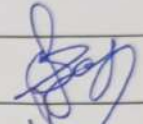
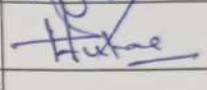
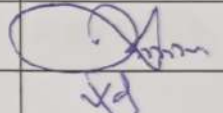

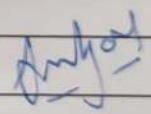
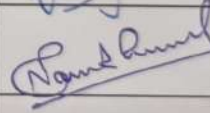
Signature of the Director



Vishwakarma Institute of Information Technology

Ref: VI-Est/2020-21/

Attendance

Sr. No.	Name	Particular	Sign
1.	Prof. (Dr.) V. S. Deshpande	Director	
2.	Dr. B. S. Sule	Management Representative	
3.	Prof. (Dr.) Y. H. Dandawate	Dean Quality Assurance	
4.	Mr. Anand Khandekar	Industry Representative	
5.	Prof. (Dr.) S. S. Chinchani	Dean Academics	
6.	Prof. (Dr.) P. B. Kulkarni	Dean Administration/ Parent Representative	
7.	Prof. (Dr.) R. S. Talware	Dean Research & Development	
8.	Prof. (Dr.) A. P. Kulkarni	Dean Industry-Institute Interaction Cell/ Teacher Representative	
9.	Dr. (Ms.) J. V. Bagade	Dean Students Affair	
10.	Prof. (Dr.) M. S. Karyakarte	Dean Finance/ Teacher Representative	
11.	Prof. (Dr.) T. R. Jadhav	Controller of Examinations	
12.	Prof. (Dr.) S. V. Kulkarni	HOD, E&TC Engg./ Teacher Representative	
13.	Prof. (Dr.) S. R. Sakhare	HOD, Computer Engg. / Teacher Representative	
14.	Prof. (Dr.) P. R. Futane	HOD, I.I.I Teacher Representative	
15.	Dr. (Mrs.) S. V. Patil	HOD, Civil Engg. / Teacher Representative	
16.	Prof. (Dr.) D. N. Kamble	HOD, Mech. Engg. / Teacher Representative	
17.	Prof. (Dr.) V. A. Patil	HOD, E&AS / Teacher Representative	
18.	Mr. M. S. Kurulekar	Registrar	
19.	Mr. V. B. Kate-Deshmukh	T&P coordinator	
20.	Ms. S. M. Jamkar	Librarian	
21.	Mr. N. V. Phatangare	Director Physical Education	
22.	Mr. S. B. Tatale	Alumni Representative	
23.	Mr. Akhilesh Deshpande	Student Representative	
24.	Mrs. S. K. Habbu	Associate Dean Quality/ Teacher Representative	