Ref : VI-K/Gen/2023-24/ Date :01/08/2023

IQAC Meeting Notice

All the members are requested to attend the IQAC meeting as per following details.

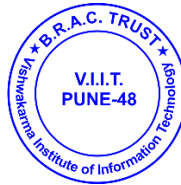**Date: 08/08/2023** **Time: 02.00 pm** **Venue: IQAC Cell**

Agenda:

1. Review of last minutes of IQAC Meeting
2. NAAC Visit schedule and Preparations
3. Any other points

Dr. Y.H.Dandawate
Dean Quality

To,

1. Director
2. All Deans
3. All HODs
4. Head – System Dept.

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Dt. 1/03/2018

**Minutes of IQAC Meeting held
on 8th August 2023**

Date: 08/08/2023

Sr. No.	Agenda point	Details of discussions & conclusion	Action Plan (Responsibility & Target Date)	Follow Up (status/ remarks)
01	Dean QnA Informed all about upcoming NAAC visit dates of 31st August and 1st Sept. 23.	1. After applying for NAAC accreditations we received the Dates for NAAC visit as 31st August and 1st Sept. 23. 2. Dean QnA informed about the mock audit will be conducted on 11th August 23 by external Auditors.	1. All Heads and Deans are requested to be prepare for upcoming NAAC visit at Department Level. 2. Also prepare for Mock NAAC audit.	--
02	Dean QnA informed about one more Mock NAAC audit scheduled on 14th August 23.	1. Dean QnA requested all Heads and Deans to be prepare for upcoming NAAC visit at Department Level and Institute Level. 2. Various committees are formed at institute level for various activities.	1. Dean QnA briefed about the plan from 16th Aug. to 18th Aug. for various files checking by Dean QnA and Dean, Administration. 2. In view of upcoming NAAC visit college will be working on 19th and 20th august 23.	.
03	Any other point	As per suggestions given by Mr. Bharat sir, Management Trustee , DVV presentation given to all respective members of VI groups	3.	

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Signature of the Dean QA   **Signature of the Director**
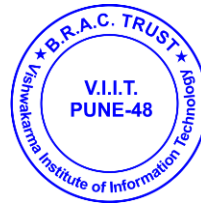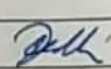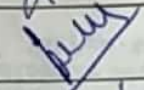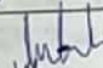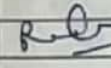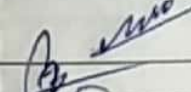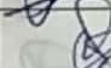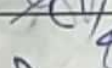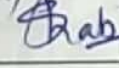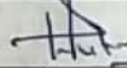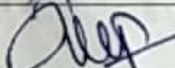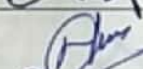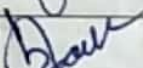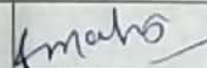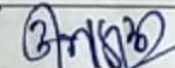
Vishwakarma Institute of Information Technology
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Attendance

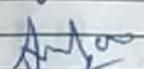| S.N.	Name of the Committee Member	Particular	Sign
1.	Prof. (Dr.) V. S. Deshpande	Director	
2.	Dr. B. S. Sule	Management Representative	
3.	Prof. (Dr.) Y.H. Dandawate	Dean Quality Assurance,	
4	Mr. Niranjan Upadhye	Industry Representative	
5	Prof. (Dr.) A.V. Chitre	Dean Academics	
6	Dr.(Mrs.) P.N. Mahalle	Dean Research & Development, HoD, AI & DS Department	
7	Prof. (Dr.) A. P. Kulkarni	Dean Industry-Institute Interaction Cell / Teacher Representative	
8	Dr. (Ms.) R. G. Purandare	Dean Students' Activity	
9	Prof. (Dr.) M. S. Karyakarte	Dean Finance / Teacher Representative	
10	Prof. (Dr.) T. R. Jadhav	Dean Examinations	
11	Prof. (Dr.) S. R. Sakhare	HoD, Computer Engg. / Teacher Representative	
12	Prof. (Dr.) S. K. Habbu	HoD, E & TC Engg. / Teacher Representative	
13	Prof. (Dr.) P.R. Futane	HoD, Information Technology / Teacher Representative	
14	Prof. (Dr.) S.T. Shinde	HoD, Civil Engg. / Teacher Representative	
15	Prof. (Dr.) S. S. Kore	HoD, Mechanical Engg. / Teacher Representative	
16	Prof. (Dr.)N. P. Sable	HoD, CS-AI Department	
17	Dr. (Mrs.) G. R. Shinde	HoD,CS-AI & ML Department	
18	Dr. (Mrs.) L. A. Deshpande	HoD,CS- SE Department	
19	Dr. (Mrs.). P. S. Shelke	HoD,CS-IoT,CS(BL) Department	
20	Dr. (Mrs.) R. A. Mahajan	HoD,CS-AI & ML Department	
21	Prof. A.B. Raut	HoD, E & AS / Teacher Representative	
22	Dr. (Mrs.) Vaishali A. Patil	Dean – Administration	
23	Mr. M. S. Kurulekar	Registrar	
24	Prof. Vishal Ambhore	Alumni Representative	
25	Dr. N.V. Phatangare	Director of Physical Education	
26	Ms. S.M. Jamkar	Librarian	
27	Mr. V.B. Kate-Deshmukh	T & P Officer	
28	Mrs. Manjiri Despande	Parent Representative	
29	Mr. Siddarth Sutar	Student Representative	
30	Dr. (Mrs.) K. H. Wanjale	Associate Dean Quality / Teacher Representative	