

**Bansilal Ramnath Agarwal Charitable Trust's
Vishwakarma Institute of Information Technology, Pune**

Ref : VI-K/Gen/2016-17/

Date : 04/12/2017

IQAC Meeting Notice

All the members are requested to attend the Meeting as per following details.

Date: 05/12/2017

Time: 2.30 pm


Venue: IQAC Office

Agenda:

1. Student's feedback, overall review of college activities
2. Review of various departmental activities

To,

1. Principal
2. All HODs
3. Dean Administration
4. Dean Academics
5. Dean R&D
6. Prof. S. V. Kulkarni
7. Prof. A. V. Chitre
8. Dr. C. S. Garde
9. Prof. S. B. Tatale


Dr. (Mrs.) S. V. Patil
IQAC coordinator

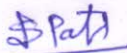
Bansilal Ramnath Agarwal Charitable Trust's
Vishwakarma Institute of Information Technology, Pune


Minutes of IQAC-Meeting held on 05/12/2017

Date: 11/12/2017

Sr. No.	Agenda point	Details of discussions & conclusion	Responsibility
01.	Student's feedback, overall review of college activities	Director presented overall review of college activities along with customer feedback.	--
02.	Review of various departmental activities	All HODs presented various activities conducted by respective departments along with student's feedback.	All HODs
03.	Result of Audit and Preparation for various Accreditations	1) Dean QA presented a report on 23rd Internal Quality Audit conducted from 16 th to 18 th Aug 2017. 2) Dean QA also briefed about Academic audits conducted twice in semester, between 16 th to 18 th Aug 2017 and 24 th to 25 th Oct 2017. 3) Dean QA discussed about submission of AQAR for A. Y. 2016-17 to NAAC 4) All HODs presented tentative score of NBA	Dean QA and All HODs
04.	Autonomy	1) Dean Academics presented status of curriculum development for next semester 2) Dean Examination presented the status, various activities conducted and facilities provided by Exam section along-with future plans for smooth conduct of examinations under Autonomy 3) HOD-E&AS briefed about successful completion of Induction program for F.Y. B.Tech. students along-with status of implementation of various activities under autonomy	

05.	Other points	Parent representative discussed regarding need for sponsorship to students interested to develop new products based on new technology. Chairman instructed to prepare proposals for the same.	All HODs
-----	--------------	---	----------


Dr. (Mrs.) S. V. Patil
IQAC Coordinator


Dr. Bilavari S. Karkare
Director